

LORD VINCENT VAN N. MENDOZA, LPT

Language Education, Communications, & Digital Marketing

lordvincentvanmendoza@gmail.com

<https://lordvincentvanmendoza.com/>



ABOUT ME

I am a goal-oriented Communications Professional with rich experience in Content Marketing, PR, and Corporate Communication. I possess excellent communication skills, as well as an arsenal of competencies, including, but not limited to: business communications, public speaking, copywriting, editing, language testing, and development. I am so passionate about getting my job done efficiently and effectively.

CAREER OBJECTIVES

Generally, I seek a suitable work environment that will help me harness my professional skills and provide opportunities for personal growth and career advancement.

Specifically, I am seeking a corporate communications career.

CHARACTER REFERENCE

Name: Joshua F. Napilay

Position: SEO

Content Developer

Where: Renova Digital

Number:

09451049026

E-mail:

joshuanapilay@gmail.com

WORK EXPERIENCES

Head of Digital Marketing, Training & Development Officer, Communications and Media Relations Head

Jose Maria College Foundation, Inc.
July 2021 – Present

- responsible for the dissemination of company materials, memos, and other information; they may also work on tasks such as public relations, monitoring or writing website content, maintaining mailing lists and any material sent through such lists, maintaining an updated list of media contacts
- established and facilitated internal and external communication to maintain a positive perception of the organization
- constituted planning, designing, creating, editing, and publishing relevant content based on the company's business objectives and users' needs.
- researched and analyzed to improve the company's website's ranking on search engines like Google.

Digital Marketing Assistant

Successful Media International
September 2020 – January 2021

- coordinated all social media channels in a consistent 'on-brand' voice in line with our high standards.
- used digital methods and e-newsletters to update the client base on the latest company offers.

EDUCATIONAL BACKGROUND

POST-GRADUATE STUDIES [continuing]

- Master of Arts in Education Major in Teaching English
University of Mindanao Graduate School
- Teaching English as a Second or Foreign Language
Alison, Galway, Ireland
- Teaching English as a Foreign Language
EFL Professional Development Institute

BACHELOR'S DEGREE

Bachelor of Secondary Education major in English Assumption College of Davao

VOCATIONAL

Basic Office Applications

Genetic Computer Institute

BIO NOTES

"Vince is a highly prolific communicator besides being a resourceful teacher. He speaks and writes in English remarkably and effortlessly. His wit gives him an edge in the academe. He is a creative poet and story writer. I am more than excited to see him AUTHOR his own Literature book, proudly emanating from the city where Life wonderfully and gracefully abounds."

- **Dr. Judith C. Bacarro**

Professor, University of Mindanao Professional Schools

"Vince is an effective public speaker. He can easily get the attention of the audience. His aura must be the reason why. Not only is he able to establish rapport, he is also exemplary in bridging the gap between what can be thought about and what can be done. I am expecting him to reach heights in the academe."

- **Mr. Amir D. Rasgo**

Former Professor, Assumption College of Davao

"Sir Vince is a persuasive speaker. He uses methods in approaching that are different from other teachers. He possesses an unorthodox style of speaking which makes him excel far more than other teachers."

- **Hans Matthew T. Delos Santos**

Grade 11 Student, Assumption College of Davao – Senior High School Unit

RECENT RELEVANT PIECES OF TRAINING

"Business Communication"

November 2022
Alison Academy

"Corporate Communication"

November 2022
Saylor Academy

RELEVANT ATTENDED WEBINARS

"Common European Framework of Reference (CEFR)"

March 4, 2022
British Council

"Writing at C1 and C2"

June 5, 2022
Cambridge Assessment

SPEAKING ENGAGEMENTS

"Teaching Literature in an ESL/EFL Class"

August 21, 2015
Teaching of Literature Class
Assumption College of Davao
J.P. Cabaguio Ave., Davao City

"How to Manage Your Time"

July 17, 2015
Society of Peer Facilitators
University of Southeastern Philippines
Bo. Obrero, Davao City

"Essay Writing"

February 20, 2015

LAYAG & Touchstone Editorial Board and Staff
Assumption College of Davao

To learn more about my academic endeavors, scan the QR code below.



AWARDS/ CERTIFICATIONS/ LICENSES

PRC Registration no.:

1568578

Rating: 81.80

Issued on: December 8, 2017

Issued in: Davao City

Third in Feature Writing (College Level)

November 26, 2015
15th City-wide Academic Olympics
Young Men's Christian Association of Davao, Inc.

Second-runner Up in Demo Teaching

February 2016
United Future Educators of Davao Festival held at St. Peter's College of Toril

Good Tutor Awardee

December 2015
RareJob Philippines, Inc.